# **Minutes of meeting**

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| Group Members  Ye Fuying  Liu Yibin  Pan Jiayao  Chen Jialing  Professor  Yan Ke | Meeting Date Start time:  22th December 2018 14:00  End time:  22th December 2018 16:00 | Meeting Topic/Objectives  Talk about which functions we need to remain according to the mock up |

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| Present at Meeting:  Professor Yan Ke  Ye Fuying  Liu Yibin  Pan Jiayao  Chen Jialing  Absent: |

Actions from previous meeting:

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| **Actions:**  1.We shared brief understandings about the readings.  2.Professor Yan help us to resolve some coding problems.  3.Show some data we collected.  4.Give advice mutually about the performance of tasks and summarize some experience from errors.  5.Allocate tasks to each members and made notes, mainly about collecting data continuously and learning about image recognition method.  6.Q & A | **Who?**  All members  Professor Yan  All members  All members  All members  All members | **Completed Y/N?**  1 Y  2 Y  3 Y  4 Y  5 Y  6 Y |

Actions from this meeting.

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| **Decisions/Actions:**  1.Professor Yan tells us which kind of food pictures we need to collect.  2. Talk about which functions we need to remain according to the mock up.  3. Talking about the UI design.  4. Assigning reading tasks.  5.Make sure everyone has an clear understanding about what to do next.  6. Q & A | **Who?**  Professor Yan  All members  All members  Professor Yan  All members  All members | **When by?**  During the period from 14:00 to 16:00 |